



In-Tray Exercise

Reference: EoT-17

Correspondence from: 'B'

Addressed to: EoT StipTrainer (you)

Subject: Evaluation

During the annual review conference with our funding agencies, mention was made of the policy of '*value for money*'. Because of this, our funding agencies have asked us to develop systems so that we can prove the effectiveness and efficiency of our training programmes. Evidently, they intend to monitor what we are doing with their funds.

Although discussions at the conference were friendly, where good things were said about the quality of our work, the implications are that we're expected to develop EoT. As you're aware, some of our work is educational rather than training - and we are also helping farming communities to develop a wider range of crops using better agricultural practices. How can we make a distinction between proper training and these other, less tangible activities?

The funding agencies have asked us to submit ideas about setting up what they term an '*EoT Function*'. My feeling is that unless we sort something out we could soon be facing funding difficulties. As StipTrain's EoT specialist, could you outline the sort of thing we'll be expected to do.